



DHIMAN DUTTA

INTERN |
WEB DEVELOPER

CONTACT

- +91-7002458026
- dhimandutta2001@gmail.com
- <https://portfolio-dhiman.firebaseio.com/>
- Paschim Boragaon, Guwahati, 781035

ABOUT ME

- Diligent and proactive individual with a passion for learning new skills and expanding my knowledge
- Creative and versatile writer with excellent research and writing skills
- Highly motivated and eager to take on new challenges and opportunities

EDUCATION

Bachelor in Computer Application 2022

Gauhati University
Guwahati
2019-22

Diploma in Computer Application

APCOM Computer Education
Guwahati
2020-21

EXPERIENCE

Web Development Intern

Saneinfotech

March - August 2022

- Collaborated with a team to develop and maintain websites using HTML, CSS, and JavaScript
- Assisted in debugging and troubleshooting website issues
- Conducted research to recommend new technologies and enhancements to improve website functionality

Computer Operator cum Assistant

Rural Women Upliftment Association of Assam

Present

- Consistently achieve and surpass data entry targets with exceptional speed and precision.
- Proficient in advanced Excel functions ensuring efficient and error-free data management.
- Capable of adapting to various data entry platforms and software for seamless workflow integration
- Diligently maintain data integrity and confidentiality, ensuring compliance with company policies and regulations.

SKILLS

- MS Office (Word, Excel, Outlook, PowerPoint, Access)
- Operating Systems (Microsoft Windows, MacOS)
- Presentation Software (PowerPoint, Google Slide)
- Programming/Coding (C, C++, PHP, HTML, Java)
- Networking (Network Configuration, Cloud Management, WAN/LAN, DNS)

LANGUAGE

English
Hindi
Assamese

REFERENCE

Available upon request
Online Store/Blogging Site
careershifters9.wordpress.com